

HOODLAND FIRE DISTRICT # 74
SPECIAL BOARD MEETING & WORK SESSION MINUTES
April 28, 2018

Those Present: Board Members: Cliff Fortune, Pat Buckley, Ron Partlow, and Darcy Lais. Staff: Fire Chief; John Ingrao, Financial Manager; Carol Norgard, and SFF Joe Schwab. Guests: John Watts and Jim Mooney.

1. Call to order: By Pat Buckley at 9:00 AM.

2. Pledge of allegiance led by Pat Buckley.

3. Government Camp Station Bid.

A. The bid was over double what was expected.

B. We could've tried to negotiate, but it seems that the bidder is unwilling.

MOTION MADE: By Cliff Fortune to reject the bid from Par-Tech Construction due to the bid far exceeding of the estimated amount.

2ND: By John Pruden.

DISCUSSION: Chief Ingrao will need to send a letter to Par-Tech Construction rejecting the bid and will need to return the Bid Bond.

PASSED: Unanimously.

4. Persons to be heard.

A. Union Shop Steward Joe Schwab.

i. Questions for legal counsel regarding HR Consultant.

ii. Union staff would like to be part of the process.

iii. Questions regarding the bullet points being met under Executive Session 2(a). Legal counsel clarifies that the bullet points refer to officers or employees, not agents.

5. Government Camp Station.

A. \$528,651.03 TIF money needs to be spent by January 29, 2019. We could ask the County for an extension.

B. We could do a modified remodel to make it more habitable and only spend \$528,651 if we got the County's approval.

C. We could ask the County and Blaine if we could split the project up to avoid the delays in formal competitive bids. If it is under a certain dollar amount you can just get three quotes and proceed.

D. We might be asking too much for the pre-qualifications that deters bidders.

6. EXECUTIVE SESSION, to be held under ORS 192.660 2(a) To consider the employment of a public officer, employee, staff member, or individual agent, 2(e) Conferring with persons designated by the Board to negotiate real property transactions, 2(f) To consider confidential documents exempt from public inspection, including communications from legal counsel, and 2(h) To consult with legal counsel regarding current litigation or litigation likely to be filed.

RECESS: 9:35 AM from regular session.

RECONVENE: 9:41 AM into executive session.

A. Discussion with legal counsel regarding HR Consultant Interview.

B. Discussion with legal counsel regarding an Employee Update.

C. Discussion with legal counsel regarding the Government Camp Station Bid.

ADJOURN: 10:31 AM from executive session.

RECONVENE: 10:38 AM into regular session.

7. 2018-2019 Budget.

A. Maybe we should add HR Consultant funds into the Budget.

B. The State doesn't care about the individual line items. They just don't want us to go over the package totals.

C. Whatever is not spent in this year's budget goes into Cash Carryover which helps us to cover expenses until we get the tax funds. Some other departments have to get loans to cover expenses until they get funds.

D. We can only use the money out of the Reserve Accounts for what they are specifically for. We can continue to use money out of the Building Reserve to pay for the Domicile. This would add \$19,000 back in the budget. There is \$830,000 in the Building Reserve which is not enough to remodel the Main Station. When we are ready to remodel we will have to look into other options such as grants, levies, bonds, etc.

- E. We could look at hiring internally for a Chief Officer. This would only add the increase in the wage. Carol will run the numbers for maximum and minimum.
- F. With the delays in the Government Camp Station we could delay the Sleeper Program and add \$30,000 back in the budget for staffing.
8. Strategic Goals and Objectives.
- A. Still trying to get Ambulance response times. AMR will not give us the information, so we have to go through a request process with the county to get the information.
- B. We need to contact Mt. Hood Meadows to find out the status of their projects.
- C. If we decide to go for a Bond for the Main Station Remodel we would need to hire a professional to deal with all of the aspects.
9. Other Business, none.
- A. Second Budget Committee Meeting will be Tuesday May 1, 2018 at 7:00 PM.
- B. Board Meeting is Tuesday May 8, 2018 at 7:00 PM.
10. Adjournment.
- Meeting adjourned by Pat Buckley at 11:50 AM

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant