

HOODLAND FIRE DISTRICT # 74
BUDGET COMMITTEE MEETING MINUTES
April 25, 2017

Those Present: Budget Committee Members: Shirley Dueber, Gretchen McAbery, Gaynell Thornbrough, Clarence Edelman, and Dwight Pallander. Board Members: Cliff Fortune, Ron Partlow, Darcy Lais, and John Pruden. Fire Chief; John Ingrao and Financial Manager; Carol Norgard.

1. Call to order the 2017-18 budget committee meeting by Board Chairperson Cliff Fortune at 7:00 PM.

2. Pledge of Allegiance led by Gaynell Thornbrough.

3. Election of Budget Committee Officers.

A. Chairperson of Budget Committee:

NOMINATION: Shirley Dueber nominates Gaynell Thornbrough for Chairperson.

2ND: By Cliff Fortune.

VOTE: Passed unanimously.

B. Secretary of Budget Committee:

NOMINATION: Cliff Fortune nominates Gretchen McAbery.

2ND: By Darcy Lais.

VOTE: Passed unanimously.

4. Receive Budget Message and Budget Documents:

A. Chief Ingrao discussed the changes in the budget and how the packages have been re-organized for efficiency. There are some big changes with the onset of 24 hour staffing, the 800 Radio upgrade, and the Government Camp Station Remodel.

5. Review and act on the Budget Document.

A. For the tax valuation increase we are conservatively estimating a 2% increase, could be as high as 4%. The General Fund and packages are based on the taxes received.

5. Continued.

B. The reserve funds are in separate accounts.

1. Apparatus Reserve: We are adding \$100,000 to the Apparatus Reserve from the general fund since a utility pickup needs to be purchased and a covered trailer for ATV 251.
2. Building Reserve: Not planning on using anything out of this account this year and it will continue to grow interest.
3. Firefighting Equipment, Services, and Supplies Reserve: We are adding \$82,000 from the General Fund for 800 Radio upgrades.

C. General Fund Packages.

Package #1: Personnel and Administrative Services.

Package #2: Administrative Funds and General Fund Transfers.

Package #3: Capital Outlay.

Package #4: Support Services.

Package #5: Fire Prevention Program.

Package #6: Training Program.

Package #7: Emergency Medical Services.

Package #8: Vehicle and Equipment Maintenance.

Package #9: SCBA Maintenance.

Package #10: Firefighting Equipment and Supplies.

Package #11: Communications Equipment.

Package #12: Facilities Maintenance.

Package #13: Uniforms.

6. Adopt the 2017-2018 Budget.

MOTION MADE: By: I Shirley Dueber move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2017-2018 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$5,818,650.00: and we approve the attached 2017 - 2018 budget as submitted.

2ND: By Gretchen McAbery.

DISCUSSION: None.

PASSED: Unanimously.

7. Adjournment by Gaynell Thornbrough.

Meeting adjourned at 8:13 PM.

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Typed By: Kelli Ewing, Administrative Assistant