

Hoodland Fire District #74



Duty • Honor • Community

2022-2023 Annual Budget

HOODLAND FIRE DISTRICT #74

Budget Calendar

Fiscal Year 2022-2023

- December 14 - Regular Board of Directors Meeting. Confirm budget committee members.
- January 11 - Designate the 2022-2023 Budget Officer(s), new Committee Members and Approval of a 2022-2023 Budget Calendar
- April 20 - Publication First Notice of all Budget Committee Meetings
- April 22 - Budget requests due from staff, all officers, station personnel, Volunteer President, CERT, Support Group. All to be delivered to the Fire Chief prior to 1600 hours
- May 4 - Publication Second Notice of all Budget Committee Meetings
- May 10 - Distribution of proposed budget to Budget Committee Members. Copies available to the general public.
- May 17 - First Budget Committee meeting 1900 hours (7:00 PM)
- May 18 - Publication Second Notice of Second Budget Committee Meeting
- May 24 - Second Meeting Date changed due to conflict
- May 31 - Second Budget Committee meeting 1900 hours (7:00 PM)
- June 1 or 8 - Publication of Budget Hearing and Financial Summary LB-1
- June 14 - Budget Hearing, Adopt Budget, Make Appropriations, Levy Taxes
- July 6 - 2 copies of adopted budget, Resolutions and tax levy delivered to Clackamas County Tax Assessor's office and County Clerk



HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067
hoodland@hoodlandfire.org
Phone 503-622-3256
Fax 503-622-3125

BUDGET COMMITTEE MEETING AGENDA **MAY 17, 2022** **7:00 PM**

This meeting is open to the public to attend in person
To attend via Zoom Meeting
<https://us06web.zoom.us/j/8113499270>
Meeting ID: 811 349 9270
Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ELECTION OF BUDGET COMMITTEE OFFICERS
 - A. Chairperson
 - B. Secretary
- 5) RECEIVE BUDGET MESSAGE
- 6) REVIEW AND ACT ON THE BUDGET DOCUMENT
- 7) DETERMINE THE NEXT STEP IN THE BUDGET PROCESS
 - A. Recess until Tuesday May 31, 2022 at 7:00 PM if an additional meeting is needed.
 - B. Adopt the budget.

Motion Made By: I _____ move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2022-2023 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$8,288,237 and we approve the attached 2022-2023 budget as submitted.

- 8) ADJOURN IF BUSINESS IS CONCLUDED



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Meeting ID: 811 349 9270

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- 1) RECONVENE/CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ELECTION OF BUDGET COMMITTEE OFFICERS (COMPLETED May 17, 2022)
 - A. Chairperson – Kirk Peterson
 - B. Secretary – Karen Rogers
- 5) RECEIVE BUDGET MESSAGE (COMPLETED May 17, 2022)
- 6) PERSONS TO BE HEARD/PUBLIC COMMENT
- 7) REVIEW THE BUDGET AND ALTERNATE BUDGET AND ACT
- 8) DETERMINE THE NEXT STEP IN THE BUDGET PROCESS
 - A. Recess until _____ if an additional meeting is needed.
 - B. Adopt the budget.

Motion Made By: I _____ move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2022-2023 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$8,288,237 and we approve the attached 2022-2023 budget as submitted.

C. Adopt the alternate budget.

Motion Made By: I _____ move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2022-2023 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$8,287,237 and we approve the attached 2022-2023 budget as submitted.

9) ADJOURN IF BUSINESS IS CONCLUDED

HOODLAND FIRE DISTRICT #74

FISCAL YEAR 2021/2022

* BOARD OF DIRECTORS *

		<u>Fiscal Year</u>
President	- Shirley Dueber	Position 2 (7/2019-6/2023)
Vice-President	- Cliff Fortune	Position 5 (7/2021-6/2025)
Secretary/Treasurer	- Mary Ellen Fitzgerald	Position 3 (7/2021-6/2025)
Board Member	- Jacob Rackley	Position 1 (7/2019-10/2021)
Board Member	- Jacob Rackley	Position 1 (11/2021-6/2023)
Board Member	- LeNora Gambee	Position 4 (7/2021-6/2025)

* BUDGET COMMITTEE *

		<u>Calendar Year</u>
Member	- Karen Rogers	Position 1 (1/2021-12/2023)
Member	- James Nice	Position 2 (1/2022-12/2024)
Member	- Kirk Peterson	Position 3 (1/2021-12/2023)
Member	- Rhiannon Nicholson	Position 4 (1/2021-12/2022)
Member	- Dwight Pallander	Position 5 (2/2020-12/2022)

* ADMINISTRATIVE STAFF *

Fire Chief	- James Price III
Division Chief	- Scott Kline
Division Chief	- Brian Henrichs
Financial Manager	- Carol Norgard
Administrative Asst.	- Kelli Ewing
Lieutenant	- Eric Macy
Lieutenant	- Andy Figini
Lieutenant	- Evan Jarvis
Senior Fire Fighter	- James Lucas
Senior Fire Fighter	- Matt Nicholson
Senior Fire Fighter	- Jason Kish



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BUDGET MESSAGE Fiscal Year 2022-2023

To the members of the Board, the Budget Committee and the citizens of the Hoodland Fire District #74, the recommended annual budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, is presented as required by ORS 294.426 for your consideration.

You, as the Budget Committee have the right to make changes to any section of this proposed document before you approve it. The Board of Directors cannot vary any appropriations by more than 10% in any fund without the entire Budget Committees approval.

This has again been a challenging year when it comes to developing and adopting an operating budget for the fire district, but we are trending in a positive direction; and I am encouraged by the efforts of the board and staff. The budget for FY 2021-22 saw the district able to restore some of the cuts made the year prior and this year's budget continues that trend. As before, rising personnel costs and saving for future needs remain the district's biggest concerns. While we have been working hard to come up with options and strategies to address these concerns, it will need to remain a focus of future work sessions. For now, I am pleased to present this year's budget, balanced and in my opinion continuing to move in the right direction.

The FY 2022-23 budget includes several projects including:

- Grant funds for a volunteer coordinator through the SAFER ACT.
- Grant funds and our match for planned SCBA replacement.
- Grant funds and our match for Potential Tender replacement
- Funds for replacement of living/office space for career and volunteer staff residing at station 351.
- Funds for the replacement of the generator at station 351.
- \$15,000 for assistance with community Firewise efforts.
- Funds for potential costs associated with the C800 radio project.

The District's staff has worked very hard this year to present a budget that will meet the service needs of the District's taxpayers, while keeping overall costs down. While this budget is significantly higher than last years, it includes several large projects and reflects the expenditure of a significant amount of grant funds. The proposed budget for the Hoodland Fire District for FY 2022-23 is balanced at \$8,288,237.

The Fire District uses four funds to track resources and expenditures: The General Fund, Apparatus Reserve Fund, Fire Equipment Reserve Fund and Building Reserve Fund. Additionally, the district has a local option levy to support operations. All three of the reserve funds are due for review this year and I am making recommendations for some changes in these funds.

GENERAL FUND

The General Fund is used to record financial transactions of the Fire District as it relates to providing emergency medical service, fire suppression, fire prevention and administration of the Fire District. Tax revenues, cash carryforward, Local Option taxes and grant awards are the main sources of revenue for this fund. The General Fund makes up approximately 82% of the total budget at \$6,850,686.

Personnel Services make up a large portion of the General Fund at approximately 40% and includes wages and benefits for the district's full-time employees. Materials and Services, Contingency, UEFB and transfers to reserves make up the other 60% of the General Fund.

LOCAL OPTION LEVY

The tax revenue received from a local option levy must be utilized only for the purpose for which it was approved in the ballot measure. The current five-year Local Option Levy was established to ensure 24-hour response by career firefighter/paramedics and Chief Officers and to assist the community with Firewise activities and was approved beginning the FY 2019-20.

The Local Option Levy Fund makes up 4% of the general fund budget at \$277,263. For Fiscal Year 2022-23, the General Fund is budgeted to receive 100% of these funds.

CAPITAL RESERVE FUNDS

The Capital Reserve Funds are a type of special fund that is used to save for (reserve) and record resources and expenditures needed to finance the building or acquisition of capital projects that are nonrecurring major expenditure items.

Resources can include the proceeds of General Obligation Bonds, Local Option Taxes, Grants and/or other revenues to include transfers authorized for financing capital projects. The district currently has three capital reserve funds, Building, Apparatus and Fire Equipment. I am proposing reducing this to two. Specifically, I am proposing dissolving the building reserve fund and firefighting equipment funds and creating a combined **facilities and firefighting equipment reserve fund**. Funds held in the dissolved funds would be transferred into the new fund and the apparatus reserve fund. These funds would need to be reviewed again in 2032.

Current capital or maintenance items included in this year's budget include:

- Budgeted to replace the main generator at station 351.
- Budgeted funds for the addition of office space and living quarters for staff at station 351.
- Budgeted for the replacement of three outdated defibrillator/monitors.
- Budgeted for painting and maintenance projects at station 352 and 353.
- Budgeted for security system and cameras for all three district stations
- Budgeted for a slip-in unit and upfitting for the CORE vehicle.

The two Capital Funds make up the remaining 18% of the total budget at \$1,437,551.

In conclusion, this proposed budget meets all federal and state mandates as well as local obligations. We believe this budget will not only allow the district to maintain its current level of service for the fiscal year 2022-2023 but enhance it. The revenue projections used to develop this budget are conservative to assure that revenue expectations are met, while the expenditures are based upon current actual expenditures and projections.

I would like to publicly thank the entire staff for their help in preparing this budget; it was a team effort with input by all members of the District and special thanks to the members of the Budget Committee for their time and effort in considering this budget.

This budget does not require a vote of the people and therefore, your action alone will approve or disapprove this document.

Respectfully submitted,

James Price
Fire Chief/Budget Officer

RESOURCES
GENERAL FUND

Hoodland Fire District # 74

(Name of Municipal Corporation)

	Historical Data			RESOURCES DESCRIPTION	Budget for Next Year			2022 - 2023
	Second Preceding	First Preceding	Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	19 20	20 21	This Year 21 22					
				Beginning Fund Balance:				
1	1,171,787	1,106,702	1,180,000	1. Available cash on hand (cash basis), or	1,350,000	1,350,000	1,350,000	1
2	353,533	81,783	0	2. Net working capital* (cash basis)				2
3	46,982	58,162	37,500	3. Previously levied taxes estimated to be received	35,500	35,500	35,500	3
4	1,459	667	500	4. Interest (Clackamas Co. Tax Assessor)	250	250	250	4
5	15,000	0	0	5. Transferred from Building & FFE Reserve defunded	1,253,525	1,253,525	1,253,525	5
6				OTHER RESOURCES				6
7	30,302	10,864	8,500	7. Interest on LGIP Gen Fund (LGIP @ .5%)	5,000	5,000	5,000	7
8	30,871	8	0	8. Interest on Investments (savings @ 0.01%)	0	0	0	8
9				9. Short Term Loan				9
10	252,714	263,507	267,370	10. Other Taxes Local Option Levy	277,263	277,263	277,263	10
11	119,604	133,604	133,600	11. Two Savings 1 reg & Cell Tower @ CCB	139,100	139,100	139,100	11
12	57,217	31,663	28,500	12. Miscellaneous Resources Other	25,500	25,500	25,500	12
13	0	0	0	13. Sale of Assets	7,500	7,500	7,500	13
14	86,770	21,933	0	14. Grant FEMA SAFER 16 00663 ended 12-30-20				14
15	0	5,023	1,000	15. Transportation/Out of District Response Revenue	500	500	500	15
16	3,459	3,626	2,500	16. Medical Supplies Reimbursement (AMR)	2,500	2,500	2,500	16
17		100,355		17. Oregon State Conflagrations	50,000	50,000	50,000	17
18	0	0	294,286	18. Grant FEMA SAFER 2020 00240 3 Yr personal svcs 100%	0	0	0	18
19	0	0	293,110	19. Grant FEMA AFG 2020 14134 SCBA's capitol 95/5%	209,903	209,903	209,903	19
20	0	0	8,522	20. 2021 VFA wildland clothing, prop. chainsaws 50/50%				20
21	0	0	41,860	21. 2021 WUI Wildland PPE WUI-145 100% line 63				21
22		113,061		22. CARES Act funds received				22
23				23. Grant FEMA AFG 2021 07541 new Water Tender 100%	341,000	341,000	341,000	23
24				24. 2022 VFA Grant	7,640	7,640	7,640	24
25				25. Grant FEMA SAFER 2021 00892 4 Yr 100%	219,188	219,188	219,188	25
26				26. Small Forestland Firewise Grant Government Camp 22-23				26
27				27. 2022 OR Severity Grant				27
28				28.				28
29	2,169,698	1,930,958	2,297,248	29. Total resources, except taxes to be levied	3,924,369	3,924,369	4,034,369	29
30			2,821,801	30. Taxes estimated to be received 3% increase	2,926,317	2,926,317	2,926,317	30
31	2,577,387	2,784,639		31. Taxes collected in year levied				31
32	4,747,085	4,715,597	5,119,049	TOTAL RESOURCES	6,850,686	6,850,686	6,960,686	32

150-504-020 (Rev. 01-10)

*Includes Unappropriated Balance budgeted last year.

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
(name of organizational unit - fund)

	Historical Data			RESOURCES DESCRIPTION	Budget for Next Year <u>2022 - 2023</u>			
	Second Preceding 19 20	First Preceding 20 21	Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			This Year 21 22					
PERSONNEL SERVICES								
1	2,505,998	2,416,019	2,678,466	1 Package # 1	2,739,967	2,739,967	2,774,967	1
2	0			2				2
3	2,505,998	2,416,019	2,678,466	3 TOTAL PERSONNEL SERVICES	2,739,967	2,739,967	2,774,967	3
				Total Full Time Equivalent (FTE) 10.75				
MATERIALS AND SERVICES								
4	364,065	397,579	793,834	4 Package #2 or Materials & Service	783,444	783,444	858,444	4
5				5				5
6	20,442	12,300	0	6 Package # 5	0	0	0	6
7	1,912	4,000	0	7 Package # 6	0	0	0	7
8	15,709	11,349	0	8 Package # 7	0	0	0	8
9	22,577	44,836	0	9 Package # 8	0	0	0	9
10	74,446	154,366	0	10 Package # 9	0	0	0	10
11	4,155	4,000	0	11 Package # 10	0	0	0	11
12	46,261	50,100	0	12 Package # 11	0	0	0	12
13	27,846	40,965	0	13 Package # 12	0	0	0	13
14	17,776	18,138	0	14 Package # 13	0	0	0	14
15	9,808	12,000	0	15 Package # 14	0	0	0	15
16				16				16
17	604,997	749,633	793,834	17 TOTAL MATERIALS AND SERVICES	783,444	783,444	858,444	17
CAPITAL OUTLAY								
18	290,885	195,155	343,117	18 Package # 4/Capital Outlay	810,464	810,464	810,464	18
19				19				19
20	290,885	195,155	343,117	20 TOTAL CAPITAL OUTLAY	810,464	810,464	810,464	20
TRANSFERS TO OTHER FUNDS								
21	0	0	25,000	21 M&S Apparatus Reserve	7,500	7,500	7,500	21
22	0	60,000	0	22 M&S Building Reserve	0	0	0	22
23	0	0	28,632	23 M&S Firefighting Equipment Services & Supplies Reserve	0	0	0	23
24				24 M&S Facilities and Firefighting Equipment Reserve	1,159,311	1,159,311	1,159,311	24
25	0	60,000	53,632	25 TOTAL TRANSFERS	1,166,811	1,166,811	1,166,811	25
26	200,000	200,000	250,000	26 M&S OPERATING CONTINGENCY	350,000	350,000	350,000	26
				ENDING BALANCE (Prior Years)				
27	960,000	980,000	1,000,000	27 M&S UNAPPROPRIATED ENDING FUND BALANCE	1,000,000	1,000,000	1,000,000	27
28	4,561,880	4,600,807	5,119,049	28 GENERAL FUND ACTIVITY TOTAL	6,850,686	6,850,686	6,960,686	28
29	547,818	407,497	590,265	29 UEFB Reserve Funds	677,551	677,551	677,551	29
30	0	171,043	950,000	30 Reserve Fund Expenditures	760,000	760,000	760,000	30
31	547,818	578,540	1,540,265	31 TOTAL RESERVES	1,437,551	1,437,551	1,437,551	31
32	0	0	0	32 BONDED DEBT	0	0	0	32
33	5,109,698	5,179,347	6,659,314	33 TOTAL ALL FUNDS	8,288,237	8,288,237	8,398,237	33

HISTORICAL DATA				EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	BUDGET APPR. BY BUD. COMM.	BUDGET
ACTUAL 19 20	ACTUAL 20 21	ADOPTED 21 22	NO.				2022 - 2023 ADOPT. BY GOV. BODY
Un-Audited		EXPENDITURES BY BUDGET CATEGORY					
2,505,998	2,416,019	2,678,466		PERSONNEL SERVICES	2,739,967	2,739,967	2,774,967
604,997	749,633	793,834		MATERIALS & SERVICES	783,444	783,444	858,444
290,885	195,155	343,117		CAPITAL OUTLAY	810,464	810,464	810,464
3,401,880	3,360,807	3,815,417		TOTAL EXPENDITURES	4,333,875	4,333,875	4,443,875
	60,000	53,632		TOTAL TRANSFERS	1,166,811	1,166,811	1,166,811
200,000	200,000	250,000		OPERATING CONTINGENCY	350,000	350,000	350,000
				TOTAL ALL OTHER EXPENDITURES AND REQUIREMENTS	350,000	350,000	350,000
				TOTAL ALL OTHER UEFB			
960,000	980,000	1,000,000		U.E.F.B.	1,000,000	1,000,000	1,000,000
4,561,880	4,600,807	5,119,049		TOTAL GENERAL FUND	6,850,686	6,850,686	6,960,686

HISTORICAL DATA				EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	BUDGET		2022 - 2023
ACTUAL 19 20	ACTUAL 20 21	ADOPTED 21 22	NO.			APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY	
Un-Audited		EXPENDITURES BY BUDGET PACKAGE						
2,505,998	2,416,019	2,678,466		22-23 Personnel Services	2,739,967	2,739,967	2,774,967	
605,045	752,383	793,834		22-23 Materials & Services	783,444	783,444	858,444	
		1,303,632		22-23 M&S Transfer to othe	2,516,811	2,516,811	2,516,811	
		343,117		22-23 Capital Outlay	810,464	810,464	810,464	
1,160,000	1,240,000	0		PACKAGE # 3	0	0	0	
290,885	195,155	0		PACKAGE # 4	0	0	0	
20,442	12,300	0		PACKAGE # 5	0	0	0	
1,912	4,000	0		PACKAGE # 6	0	0	0	
15,709	11,349	0		PACKAGE # 7	0	0	0	
22,577	44,836	0		PACKAGE # 8	0	0	0	
74,446	154,366	0		PACKAGE # 9	0	0	0	
4,155	4,000	0		PACKAGE # 10	0	0	0	
46,261	50,100	0		PACKAGE # 11	0	0	0	
27,846	40,965	0		PACKAGE # 12	0	0	0	
17,776	18,138	0		PACKAGE # 13	0	0	0	
9,808	12,000	0		PACKAGE # 14	0	0	0	
4,802,860	4,955,611	5,119,049		TOTAL EXPENDITURES	6,850,686	6,850,686	6,960,686	

HISTORICAL DATA

BUDGET 2022 - 2023

ACTUAL 19 20	ACTUAL 20 21	ADOPTED 21 22	NO.	EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
PERSONNEL SERVICES PACKAGE							
PERSONNEL SERVICES							
130,000	135,000	131,175	001	FIRE CHIEF T1&2	137,735	137,735	137,735
002 Support CHIEFs							
20,796	128,020	0		1. Deputy Chief OPSRP			
9,270	0	0		2. Battalion Chief OPSRP			
		233,850		3. Div Chiefs OPSRP 2	245,520	245,520	245,520
865,197	778,330	728,177	003	FIRE PROTECTION SPECIALISTS X 6/7	748,265	748,265	748,265
230,350	94,285	97,115		1. Tier 1 & 2	0	0	0
483,957	601,455	490,120		2. OPSRP / All Line Firefighters	627,399	627,399	627,399
150,890	82,590	140,942		3. 21 SAFER OPSRP Div Chief	120,866	120,866	120,866
57,086	58,571	60,328	004	FINANCIAL MANAGER - Tier 2	63,348	63,348	63,348
33,195	34,058	35,080	005	ADMINISTRATIVE ASSISTANT - OPSRP	36,840	36,840	36,840
57,348	70,630	72,600	006	VOLUNTEER NOMINAL FEES	112,800	112,800	112,800
39,873	45,030	30,000		1. Volunteer Nominal Fees	30,000	30,000	30,000
17,475	7,200	19,200		2. Resident Program, Govy Main 4	19,200	19,200	19,200
	18,400	18,400		3. Duty Officer Shifts	18,400	18,400	18,400
		5,000		4. Shift Stipend	5,000	5,000	5,000
				5. Student Programs-4	40,200	40,200	40,200
428,714	277,441	340,000	007	OT COMP OFFICER PAY VAC CASH OUT	301,500	301,500	336,500
70,311	57,427	60,000		1. T 1&2 / All Line Firefighters	240,000	240,000	240,000
261,475	199,020	240,000		2. OPSRP / Conflagration OT all FF	50,000	50,000	50,000
96,928	20,994	40,000		3. 21 SAFER OPSRP Div Chief	11,500	11,500	11,500
				4. 22 OR Wildfire Staffing Grant (6-1 to 13-31-22)			35,000
885,368	914,969	1,055,256	008	EMPLOYEE BENEFITS	1,071,459	1,071,459	1,071,459
2,067	2,325	0		1. Chief's cell & LTD stipend			
195,659	126,453	127,106		2. PERS Tier 1 & 2	0	0	0
	23,380	0		2-A. PERS Retiree T 1&2 19-20 costs	0	0	0
168,866	258,625	322,138		3. PERS OPSRP	493,230	493,230	493,230
48,823	28,807	54,391		3-A. 21 SAFER OPSRP Div Chief	39,789	39,789	39,789
46,907	70,000	49,562		4. Workers Comp, Provident	60,000	60,000	60,000
6,836		7,738		4-A.WC 21 SAFER OPSRP Div Chief	5,500	5,500	5,500
1,020	2,200	2,400		5. WBF 2.2% on hours	2,600	2,600	2,600
161	400	158		5-A. 21 SAFER OPSRP Div Chief	100	100	100
97,675	99,693	108,651		6. FICA Costs	115,794	115,794	115,794
18,561	7,924	13,842		6-A. 21 SAFER OPSRP Div Chief FICA Costs	10,126	10,126	10,126
230,076	186,852	202,625		7. Health Dental Vision Ins	210,825	210,825	210,825
42,760	17,796	36,845		7-A 21 SAFER Div Chief Health Dental Vision	21,433	21,433	21,433
6,812	9,665	10,630		9. Life Ins, 125 HRA & Plan fees	15,500	15,500	15,500
367	445	370		9-A. 21 SAFER OPSRP Div Chief Ins fees	262	262	262
18,778	15,000	33,800		10. LOSAP - Support Services	36,300	36,300	36,300
	40,000	60,000		11. HRA Plan	40,000	40,000	40,000
	25,404	25,000		12. HRA Savings for emergency	20,000	20,000	20,000
19,024	19,000	22,000	009	WELLNESS/FITNESS PROGRAM	22,500	22,500	22,500
15,780	14,500	17,500		1. Medical physicals, tests	22,500	22,500	22,500
3,244	4,500	4,500		2. Fitness access / moved capital outlay	0	0	0
2,505,998	2,416,019	2,678,466		TOTAL PERSONNEL SERVICES	2,739,967	2,739,967	2,774,967
2,505,998	2,416,019	2,678,466		TOTAL EXPENDITURES	2,739,967	2,739,967	2,774,967

PERSONNEL REQUIREMENTS:

- 1 Fire Chief
- 2 Division Chief's
- 1 Financial Manager
- 1 Administrative Assistant
- 6/7 Fire Protection Specialists
 - 3 3 Paid Lieutenants
 - 3/4 3 Fire Fighters, 1 SAFER Firefighter (if Grant is received)

Included in this package are the costs required to employ the career personnel and operate the administrative function of the Fire District. Personnel costs are based on the current collective bargaining agreements and with administrative personnel.

The administrative assistant position continues to work 30 hours a week as needed to assist the administrative staff and in maintaining the NFIRS, EMS and training database records and other front office needs. This year the administrative assistant is training to take over the full time financial manager position in January 2023 when our current full time person retires. We are anticipating that they will work back part time for the next six (6) months assisting in the training of other parts of the position.

GOALS:

1. Provide appropriate and adequate staffing.
2. Provide leadership, administration, supervision, and accounting services.
3. Provide support services for District personnel and functions.

LINES 001 thru 005 WAGES AND SALARY \$1,231,708

The services of the Fire Chief, Division Chief's, Financial Manager, Administrative Assistant and six or seven full time fire protection specialists must be able to provide at least the same level of services as in years past. The workload carried by all employees continues to increase as the volunteer population decreases. The Administrative Assistant position helps maintain the high level of fire protection service to the community. Five of the six/seven staff have reached or will reach the top step salary we have four years for growth in firefighter salaries.

1.	All Personnel	\$1,110,842	
2.	OPSRP SAFER	\$ 120,866	Grant Dependent

This is an increase of \$43,098 from the 21-22 Budget

LINE 006 ACCOUNTABLE EXPENSES AND NOMINAL FEES \$112,800

Nominal fees for volunteers for attending continuing training, for going on calls. This is the fourth year of the resident program, we are implementing a student program.

1.	Volunteer Nominal Fees	\$30,000	
2.	Residential Program, Govy-4	\$19,200	
3.	Duty Officer Shifts	\$18,400	
4.	Shift Stipend	\$ 5,000	
5.	Student program-4	\$40,200	

This is an increase of \$40,200 from the 21-22 Budget

LINE 007 OVERTIME \$301,500

Pay for work over and above the regular work schedule. With the successful change to 24 hour coverage the dynamics of overtime has changed.

1.	All Line Firefighters	\$240,000	
2.	Conflagration	\$ 50,000	
3.	OPSRP SAFER	\$ 11,500	Grant Dependent
4.	2022 OR Wildfire	\$ 35,000	Staffing Grant (6/1/22 thru 10/31/22)

This is a decrease of \$38,500 from the 21-22 Budget.

LINE 008 EMPLOYEE FRINGE BENEFITS \$1,071,459

This category represents the fringe benefit and employer costs for the fire district, paid and support staff. Some of these are mandatory federal, state and local mandated taxes and fees, others are employee benefits that have been arrived at through the collective bargaining agreement. Our PERS costs are 35.25% for Tier 1 & 2 employees and 30.06% for OPSRP employees. Our health insurance costs increased 0% this year.

1.	Chief's cell & LTD	\$ 0	
2.	PERS		
	A. paid staff	\$477,178	
	B. Support Staff	\$ 16,052	
	C. SAFER	\$ 39,789	Grant Dependent

LINE 008 EMPLOYEE FRINGE BENEFITS *Continued*

4.	Workers Compensation: SDAO & Provident		
	A. paid staff	\$ 50,930	
	B. Support Staff	\$ 9,070	
	C. SAFER	\$ 5,500	Grant Dependent
5.	WBF 2.2% of hours worked		
	A. paid staff	\$ 1,725	
	A-1. SAFER	\$ 100	Grant Dependent
	B. Support Staff	\$ 875	
6.	HFD's FICA costs		
	A. paid staff	\$107,164	
	A-1. SAFER	\$ 10,126	Grant Dependent
	B. Support Staff	\$ 8,630	
7.	Health & Dental Ins	\$210,825	
	A. SAFER	\$ 21,433	Grant Dependent
9.	Life, AD&D Insurance & 125 Plan Costs		
	A. paid staff	\$ 10,795	
	A-1. SAFER	\$ 262	Grant Dependent
	B. Support Staff	\$ 4,705	
10.	LOSAP support services	\$ 36,300	
11.	HRA Plan	\$ 40,000	
12.	HRA Savings for emergency	\$ 20,000	

This is an increase of \$16,203 from the 21-22 Budget.

LINE 009 WELLNESS AND FITNESS \$22,500

This package provides regular physical examinations, immunizations and respiratory health evaluations to our firefighters and support staff. Our firefighters are regularly evaluated in accordance with the national standard for physical fitness developed by the National Fire Protection Association. These services must be provided by an outside health professional and are costly.

1.	Medical Physicals & tests	
	A. paid staff	\$11,500
	B. Support Staff	\$11,000
2.	Physical Fitness	
	A. paid staff	\$ 0
	B. Support Staff	\$ 0

This is an increase of \$500 from the 21-22 Budget

OVERALL INCREASE OF \$96,501

HISTORICAL DATA

BUDGET 2022 - 2023

ACTUAL 19 20	Line # used prev	ADOPTED 20 21	ADOPTED 21 22	NO.	EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
MATERIALS AND SERVICES PACKAGE								
TRANSFERS TO OTHER FUNDS								
Reserve Funds								
0	025	0	25,000	025	APPARATUS	7,500	7,500	7,500
0	026	60,000	0	026	BUILDING	0	0	0
0	027	0	28,632	027	FIREFIGHTING EQUIPMENT SERVICES & SUPPLIES	0	0	0
				028	FACILITIES AND FIREFIGHTING EQUIPMENT	1,159,311	1,159,311	1,159,311
200,000	028	200,000	250,000	029	DISASTER FUND OPERATING CONTINGENCY	350,000	350,000	350,000
960,000	029	980,000	1,000,000	030	UNAPPROPRIATED ENDING FUND BALANCE	1,000,000	1,000,000	1,000,000
	010			010	UTILITIES-propane, phones, Elec, sewer, rags, mops, rugs, garbage, iPads, MDCs			
59,534		62,500	70,500	1.	All 3 stations	70,500	70,500	70,500
1,386		1,900	2,100	2.	Signal Light	2,100	2,100	2,100
3,070		4,100	0	3.	24/7 Domicile Rental utilities	0	0	0
0	011	1,000	1,000	011	ELECTION EXPENSES	2,000	2,000	2,000
42,880	012	50,600	55,130	012	INSURANCE; Assets & Liabilities	61,000	61,000	61,000
8,600	013	5,000	5,000	013	BOARD TUITION, FEES	5,000	5,000	5,000
8,089	014	6,861	8,000	014	COMPUTER PROGRAMS -new & updates	10,000	10,000	10,000
	015			015	LOGISTICAL SUPPORT Coffee Tea meals			
4,930		5,500	5,500	1.	The three stations Staff	5,500	5,500	5,500
990		2,000	2,000	2.	Rehabilitation, logistical support	2,000	2,000	2,000
				016	MAINTENANCE- Materials & Services			
2,627	016	3,000	3,000	1.	Repair phone-computer-machines...	8,000	8,000	8,000
	053		4,000	3.	EMS MAINTENANCE MATERIALS	4,000	4,000	4,000
	057		44,865	4.	CCFD Contract Parts	20,856	20,856	20,856
			52,135	4-A	CCFD#1 Contract no parts	52,140	52,140	52,140
				4-B	other vehicles outside CCFD	15,425	15,425	15,425
	062		2,000	5.	TO cleaning repair alterations	2,000	2,000	2,000
	066		2,000	6.	radios pagers parts repair	6,686	6,686	6,686
	069		4,000	7.	Outside facilities maint	5,000	5,000	5,000
	069		5,000	8.	Inside facilities maint	5,000	5,000	5,000
				017	OFFICE SUPPLIES			
13,733		13,318	7,500	1.	Administrative	8,000	8,000	8,000
413		750	750	2.	prevention	0	0	0
				018	DUES, PUBLICATIONS			
6,921		7,500	7,500	1.	Chief's & department memberships	7,500	7,500	7,500
845		1,400	1,400	2.	Prevention, Fire Marshal, Investigation	2,400	2,400	2,400
	054		3,500	3.	EMT certification & RE-Cert	3,500	3,500	3,500
	019			019	PROFESSIONAL SERVICES			
29,350		22,000	25,000	1.	Auditor	30,000	30,000	30,000
39,718		16,000	14,000	2.	Attorney	9,000	9,000	9,000
1,000		1,500	1,500	3.	Chaplain & Tip programs	1,500	1,500	1,500
555		2,000	2,000	4.	Employee Assistance Programs	2,000	2,000	2,000
1		50	50	5.	LGIP Fees	0	0	0
3,785		8,000	8,000	6.	Fire EMS reporting programs	6,000	6,000	6,000
3,881		10,000	10,000	7.	Training tracking programs	6,000	6,000	6,000
225		1,200	1,200	8.	Active 911	1,200	1,200	1,200
0		0	0	9.	Shift Scheduling programs	0	0	0
4,597		0	0	10.	HR Consultant	0	0	0
		18,000	10,000	11.	Medical Director	10,000	10,000	10,000

HISTORICAL DATA

BUDGET 2022 - 2023

ACTUAL 19 20	Line # used prev	ADOPTED 20 21	ADOPTED 21 22	NO.	EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
MATERIALS AND SERVICES PACKAGE								
	020	020 CONTRACTUAL SERVICES						
58,542		62,150	68,375	1.	C-Com Dispatch fees	68,375	68,375	68,375
13,466		15,750	17,325	2.	Copier lease & usage fees	19,100	19,100	19,100
27,692		39,700	42,600	3.	IT lease & usage fees	50,000	50,000	50,000
1,347		1,750	1,750	4.	Security, alarm systems	2,000	2,000	2,000
4,350		4,900	5,000	5.	Sleeper Rentals	5,100	5,100	5,100
0		3,000	1,500	6.	EMS Services, Zoll	1,500	1,500	1,500
0		0	0	7.	Communications C-800 Zone controller	0	0	0
4,999	060	5,000	8,000	8.	SCBA & bottle testing	7,000	7,000	7,000
2,319		2,400	2,400	9.	Personal Cell Phones	2,600	2,600	2,600
11,700		15,000	0	10.	24/7 Domicile Rental, repair, Insurance	0	0	0
	065		39,600	11.	C-800 MEMBERSHIP FEE	40,000	40,000	40,000
	064		5,400	12.	testing hose & ladders annually	5,400	5,400	5,400
		1,000		021 ADVERTISING AND PUBLISHING				
1,511		1,000	1,000	1.	Administrative	2,500	2,500	2,500
		0	250	2.	Prevention, Fire Marshal, Investigation	0	0	0
		250		022 PRINTING				
227		250	250	1.	Administrative	1,500	1,500	1,500
		0	250	2.	Prevention, Fire Marshal, Investigation	0	0	0
		1,500	1,500	023 POSTAGE				
359		1,500	0	1.	Administrative stamps packages ALL	0	0	0
423	024	1,000	500	024	EMPLOYEE IDENTIFICATION	500	500	500
6,000	030	Moved to Capital Outlay tab			OFFICE EQUIPMENT new computers			
6,000	031	for 21-22 budget			SPECIAL RESCUE			
0	032				EMS SERVICES			
10,000	033				FIREFIGHTING TOOLS HOSE ETC.			
	034				STATION MAINTENANCE			
3,000					1. Replace Furniture			
10,000					2. Replace appliances rehab building			
353,533	035				GOVERNMENT CAMP STATION REMODEL			
0	036				COMMUNICATIONS-800 System			
2,000	037				SCBA EQUIPMENT			
4,000	038				TRAINING			
	039	039 INCENTIVES AWARDS/HONOR GUARD						
4,994		4,000	4,000	1.	Incentives & awards	4,000	4,000	4,000
190		0	0	2.	Honor Guard	0	0	0
243		300	300	3.	Support Group	300	300	300
	040.1		1,000	4.	Annual Picnic, HTC	2,000	2,000	2,000
	040.2		6,000	5.	Annual Awards Banquet	9,000	9,000	9,000
	040	040 SPECIAL EVENT FUND						
3,113	040	1,000		1.	Annual Picnic, HTC			
11,014	040	6,000		2.	Annual Awards Banquet	0	0	0
888	041	1,000	1,000	041	EXPLORER POST-CLUB/JR Firefighter 21-22	0	0	0
50	042	1,000	13,500	042	TUITION AND FEES	16,000	16,000	16,000
34	043	1,500	9,000	043	TRAVEL AND PER DIEM	9,000	9,000	9,000
	044	044 SUPPLIES prevention						
988		1,500		1.	Public education and information			
840		0		2.	Maps			

HISTORICAL DATA

BUDGET 2022 - 2023

ACTUAL 19 20	ADOPTED 20 21	ADOPTED 21 22	NO.	EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
				MATERIALS AND SERVICES PACKAGE			
			045	045 TUITION AND FEES			
4,632	4,049			1. Firefighters & Support Staff			
0	0			2. Special Rescue 1,200 21-22			
0	300			3. CERT			
			046	046 TRAVEL AND PER DIEM			
4,632	2,000			1. Firefighters & Support Staff			
0	0			2. Special Rescue			
378	1,500			3. Outside Instructor Reimbursement			
940	1,000	3,500	047	047 BOOKS, LIBRARY, MANUALS	3,500	3,500	3,500
			048	048 SUPPLIES			
4,180	2,500	4,500		1. Training	4,500	4,500	4,500
605	0	3,750		2. Special Rescue	3,500	3,500	3,500
342	0	0		3. Fireblast Trailer Maintenance	0	0	0
		1,500		4. Prevention & public education information	2,000	2,000	2,000
		10,000		4-A WUI MITIGATION	15,000	15,000	15,000
		25,000		5. EMS Disposable Supplies	25,000	25,000	25,000
		5,500		6. shop, misc repair items winter operations	7,500	7,500	7,500
		3,000		7. SCBA supplies FIT testing items	0	0	0
		5,000		8. FFE Expendable	5,000	5,000	5,000
		7,500		9. FFE NON-Disposable	7,500	7,500	7,500
		3,300		10. FFE Electronic Devices	1,000	1,000	1,000
		7,500		11. facility supplies-Soap/tp/paper towels/Dishwasher rugs bath towels etc.	5,000	5,000	5,000
				12. SAFER program supplies	9,612	9,612	9,612
610	5,000		049	049 TUITION AND FEES			
207	3,000		050	050 TRAVEL AND PER DIEM			
86	2,500		051	051 BOOKS LIBRARY			
19,845	26,836		052	052 SUPPLIES DISPOSABLE			
			053	053 MAINTENANCE MATERIALS			
120	4,000			1. EMS MAINTENANCE MATERIALS			
1,709	3,500		054	054 DUES PUBLICATIONS - EMT RE-Cert			
4,948	5,000		055	055 SUPPLIES-shop misc repair items			
			055.1	1. Winter Operations`			
17,018	28,000	35,000	056	056 MOTOR FUELS, OILS, GREASE, LUBES	35,000	35,000	35,000
			057	057 MAINTENANCE			
50,027	119,366			1. Vehicle repair, annual PM's, pump testing			
0	0			2. CERT Trailer			
2,453	2,000		058	058 Winter Operations			
1,242	3,000		059	059 SUPPLIES/ FIT Testing			
2,913	1,000		060	060 CONTRACTUAL SERVICES/ bottle testing			
			061	061 SUPPLIES			
5,976	5,000			1. Expendable			
17,334	7,500			2. NON-Disposable			
859	3,300			3. Electronic Devices			
1,294	2,000		062	062 MAINTENANCE - cleaning repair TO			
16,171	27,000		063	063 PROTECTIVE CLOTHING, STRUCTURAL-WILDLAND-repairs			
		27,000		1. protective clothing	35,000	35,000	35,000
		8,194		2. 2021 VFA wildland clothing			
		41,860		3. 2021 WUI ppe WUI-145			

HISTORICAL DATA

BUDGET 2022 - 2023

ACTUAL	ADOPTED	ADOPTED	EXPENDITURE	PROP. BY	APPR. BY	ADOPT. BY
19 20	20 21	21 22	DESCRIPTION	BUD. OFCR.	BUD. COMM.	GOV. BODY
			MATERIALS AND SERVICES PACKAGE			
4,627	5,300		064 CONTRACTURAL - testing hose & ladders annually			
25,370	36,000		065 C-800 MEMBERSHIP FEE			
409	4,965		066 MAINTENANCE-radios pagers parts repair			
2,067	0		067 SATELLITE PHONES IPAD			
4,538	7,263		068 SUPPLIES-Soap/tp/paper twls/Dishwasher rugs bath towels etc.			
			069 MAINTERANCE SERVICES- Hire electric plumbing etc.			
6,569	4,000		1. Outside Maint			
3,235	6,275		2. Inside Maint			
365	200	200	070 CHIMNEY BRUSH PROGRAM	200	200	200
3,069	400	400	071 ADDRESS MARKER PROGRAM	450	450	450
9,512	10,000	12,000	072 Uniforms, New, Cleaning, Repair, Alterations	12,000	12,000	12,000
296	2,000		073 CLEANING, REPAIR, ALTERATIONS	0	0	0
			074 Small Forestland Firewise Grant Government Camp	0	0	75,000
TOTAL MATERIALS AND SERVICES						
605,045	752,383	793,834		783,444	783,444	858,444
TOTAL EXPENDITURES						
605,045	752,383	793,834		783,444	783,444	858,444

ADMINISTRATIVE & GENERAL FUND TRANSFERS

These accounts are gathered within this budget package for the purpose of clarifying and explaining their function. These funds are to be set aside for special purpose categories. They consist of the following:

RESERVE FUNDS

The Previous Building and Firefighting Equipment, Services and Supplies Reserve Funds have been retired. Currently there are two active Reserve Funds, they are: Apparatus Reserve and Facilities and Firefighting Equipment Reserve Fund. They each function as savings accounts for future capital purchases such as:

Building Reserve Fund - This fund was closed and reallocated to the General Fund.

Firefighting Equipment Services and Supplies Reserve Fund – This fund was closed and reallocated to the General Fund.

Apparatus Reserve Fund – Hoodland Fire is not purchasing any new apparatus this year. Because of the high cost of apparatus this reserve fund remains as one of the fire district's most important priorities.

Facilities and Firefighting Equipment Reserve Fund – For facilities maintenance and improvements, real-estate purchases, construction costs; capital equipment purchases to support operations.

Disaster Fund Operating Contingency:

State budget law provides a means to provide an "emergency" or "rainy-day" fund to protect local governmental agencies. An amount approximately equal to 11.96% of taxes received or 5.11% of the overall budget is being set aside for these unforeseen events. This money is placed for use during the year for unexpected operating situations. Some examples would be a natural or manmade disaster or an unexpected major mechanical failure of equipment or facilities that insurance will not cover.

Un-appropriated Ending Fund Balance:

This money set aside to provide cash flow for the first five months of the forthcoming fiscal year. An amount approximately equal to 34.17% of taxes received or 14.6% of the overall budget is being set aside. Little tax revenue becomes available from Clackamas County until November each year, so to meet payroll, and continue operations, money is carried over each year, but is then replaced later in the year to maintain a balance for the subsequent year. This money may also be used during the year for disaster emergencies (ORS 294.455).

22-23		MATERIALS AND SERVICES
LINE 025	APPARATUS RESERVE	\$ 7,500
This is a decrease of \$17,500 from the 21-22 Budget.		
LINE 026	BUILDING RESERVE	\$ 0
This reserve fund was closed, and balance transferred to General Fund.		
LINE 027	FIREFIGHTING EQUIPMENT, SERVICES & SUPPLIES RESERVE	\$ 0
This reserve fund was closed, and balance transferred to General Fund.		
LINE 028	FACILITIES AND FIREFIGHTING EQUIPMENT RESERVE	\$1,159,311
This is a new Reserve Fund starting in July 2022.		
LINE 029	DISASTER FUND and OPERATING CONTINGENCY	\$ 350,000
This is an increase of \$100,000 from the 21-22 Budget.		
LINE 030	UN-APPROPRIATED ENDING FUND BALANCE	\$1,000,000
LINE 010	UTILITIES	\$72,600
This expense is for propane, district cell phones & iPad service fees, electricity, sewer and other utility costs. This reflects increases present and forecasted.		
	1. Regular Utilities	\$70,500
	2. Signal Light	\$ 2,100
	3. 24/7 Domiciles	
LINE 011	ELECTION EXPENSES	\$2,000
The probable forecasted election expenses for this budget year.		
This is an increase of \$1,000 from the 21-22 Budget.		
LINE 012	INSURANCE	\$61,000
The estimated cost of liability and asset insurance to cover the District's real property.		
This is an increase of \$5,870 from the 21-22 Budget.		
LINE 013	BOARD TUITION AND FEES	\$5,000
This money is set aside for the educational conferences and training opportunities for the Board of Directors, and administrative personnel.		
LINE 014	COMPUTER PROGRAMS	\$10,000
For purchasing software and to upgrade the District's computers, laptops and smart phones as their service lives expire.		
This is an increase of \$2,000 from the 21-22 Budget.		

22-23	MATERIALS AND SERVICES	
-------	------------------------	--

LINE 015 LOGISTICAL SUPPORT AND REFRESHMENTS \$7,500

Provides bottled water, coffee, tea, cocoa, condiments, and hydration replacement for the members on emergency scenes.

- | | | | |
|----|-------------------------------------|----------|-------------------|
| 1. | The three stations | \$ 5,500 | coffee tea etc. |
| 2. | Rehabilitation & logistical support | \$ 2,000 | food water drinks |

LINE 016 MAINTENANCE SERVICES \$119,107

Services and materials used in the maintenance and repair of all areas of need.

- | | | | |
|----|---|----------|--|
| 1. | Office equipment; computers, telephone, station communication, alerting systems | \$ 8,000 | |
| 2. | Combined in #1 above | | |
| 3. | <u>053</u> for parts and materials to keep our medical equipment in operating condition. | \$ 4,000 | |
| 4. | <u>057-1</u> Annual preventative maintenance; repair of and parts for vehicles, tools and equipment and computer diagnostic system. This is to maintain a reasonable stock of maintenance and repair parts to keep the equipment in service | \$36,281 | |
| | A. Contract with Clackamas County District #1 to provide repair to fleet vehicles, Labor. | \$52,140 | |
| 5. | <u>062</u> For repair and cleaning of protective clothing | \$ 2,000 | |
| 6. | <u>066</u> Purchase parts and labor to service and repair of all radios and pagers | \$ 6,686 | |
| 7. | <u>069-1</u> Repair service that must be hired out such as plumbing, electrical and telephone work, etc. | \$ 5,000 | |
| 8. | <u>069-2</u> Repair service that must be hired out such as plumbing, electrical and telephone work, etc. | \$ 5,000 | |

This is an increase of \$2,107 from the 21-22 Budget.

LINE 017 OFFICE SUPPLIES \$8,000

All of the materials (paper, pencils, notebooks and miscellaneous office supplies) used by the District for all its programs, including public meeting, office and administrative supply support.

- | | | | |
|----|----------------|----------|--|
| 1. | Administration | \$ 8,000 | |
| 2. | Prevention | \$ 0 | |

This is a decrease of \$250 from the 21-22 Budget.

LINE 018 DUES, PUBLICATIONS, PERIODICALS \$13,400

The dues to professional organizations such as; the Oregon Fire District Directors Association, Oregon Fire Chiefs Association, NFPA, Special Districts and subscriptions to various trade magazines. The Metro Fire Marshals Association, Mt. Hood Fire Prevention Cooperative, Clackamas County Fire Investigation Team, Oregon Fire Educators Association, the International Association of Arson Investigators and the National Fire Prevention Association. This item provides funding to re-certify (during odd-numbered years) our EMT'S and for dues for (2) two professional medical organizations

1.	Chief's and Department memberships	\$ 7,500
2.	Prevention, Fire Marshal, Investigation	\$ 2,400
3.	054 EMT certification & RE-Certification	\$ 3,500

This is an increase of \$1,000 from the 21-22 Budget.

LINE 019 PROFESSIONAL SERVICES \$65,700

For expert services such as consultants, attorneys, auditors, the Chaplain's program and the Trauma Intervention Program (TIP): (which helps to provide emotional and practical assistance to the victims of fire loss, injury and illness); EMS and Training reporting programs, Active 911 and our medical director.

1.	Auditor	\$30,000
2.	Attorney	9,000
3.	Chaplain and TIP Programs	1,500
4.	Employee Assistance Program	2,000
5.	LGIP Service Fees	0
6.	Fire EMS reporting programs	6,000
7.	Training tracking programs	6,000
8.	Active 9-1-1, notification system	1,200
9.	Shift scheduling programs	0
10.	Human Resource consultants	0
11.	Medical Director	10,000

This is a decrease of \$6,050 from the 21-22 Budget.

LINE 020 CONTRACTUAL SERVICES \$201,075

This line identifies and includes all outside contract service vendors, who preform specialized work on administrative and operational programs in the District. All of these contracts have had Board approval, with many of them long term contracts

Services for which the Fire District pays other agencies:

1.	C-COM for Dispatching services	\$68,375
2.	Copy Machine Lease, service, supplies.	19,100
3.	IT service, supplies.	50,000
4.	Security Alarm monitoring fees	2,000
5.	Sleeper Rentals	5,100
6.	EMS –Zoll servicing	1,500

22-23	MATERIALS AND SERVICES
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7.	Communication: C-800 Zone Controller	0
8.	& <u>060</u> SCBA-testing services and air bottles	7,000
9.	Personal Cell Phones	2,600
10.	24/7 Rental & repair, insurance	0
11.	<u>065</u> C-800 Membership Fee	40,000
12.	<u>064</u> Hose & Ladder annual testing	5,400

This is an increase of \$9,125 from the 21-22 Budget.

LINE 021	ADVERTISING AND PUBLISHING	\$2,500
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For the publishing of required public notices, advertisements: for purchasing new and the sale of used equipment and employment notices.

1.	Administrative	\$2,500
2.	Prevention, Fire Marshal, Investigation	\$

This is an increase of \$1,250 from the 21-22 Budget.

LINE 022	PRINTING	\$1,500
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The costs for the printing of various publications, manuals or brochures.

1.	Administrative	\$ 1,500
2.	Prevention, Fire Marshal, Investigation	\$

This is an increase of \$1,000 from the 21-22 Budget.

LINE 023	POSTAGE	\$1,500
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Postage for business correspondence, return packaging, equipment notices for all of Hoodland's mailing needs, etc.

LINE 024	SECURITY IDENTIFICATION	\$500
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To purchase materials for identification cards that meet federal security requirements for emergency responders. All members of Hoodland Fire District to be issued an ID card as to their affiliation with the Fire District.

LINE's 030 through 038 have been moved to a separate package called Capital Outlay and re-numbered

SUPPORT SERVICES

Our volunteer Members are one of our most essential and valuable resources. Although the membership has dwindled in quantity, (reflecting the national trend), the volunteer spirit is alive and thriving within Hoodland Fire District #74. Our current volunteer staff provides a full array of services to the community. They provide leadership, training, fire and emergency medical services, fire prevention, public education, hazardous material mitigation, special and technical rescue and other valuable community services.

LINE 039 INCENTIVES, AWARDS & HONOR GUARD \$15,300

The cost of providing awards for service, usually a nominal gift certificate at the awards banquet, recreational activities, attending volunteer conferences, historical records and other activities designed to support the volunteer organization and our support group. This year we are not able to support the Oregon State Fire Honor Guard.

- | | | |
|----|--------------------------------------|----------|
| 1. | Incentives and awards | \$ 4,000 |
| 2. | Honor Guard Expense | |
| 3. | Support Group | 300 |
| 4. | <u>5-040-1</u> Annual Picnic | \$ 2,000 |
| 5. | <u>5-040-2</u> Annual Awards Banquet | \$ 9,000 |

This is an increase of \$4,000 from the 21-22 Budget.

LINE 041 JUNIOR FIREFIGHTER \$ 0

The Fire District has sponsored and directed an Explorer Post since the early 1980's and in 2016-2017 started the middle school Club program. The District has benefitted many times as some Explorers have graduated from the Post up to full volunteers and even paid staff. This is a valuable program and truly addresses our future volunteers. This line item covered the costs to be associated with the Boy Scouts of America and now covers our association with Special Districts who provide the insurance and to provide equipment and clothing for the program.

We will absorb these costs into the regular budget items.

This is a decrease of \$1,000 from the 21-22 Budget.

LINE 042 TUITION AND FEES \$16,000

This line item provides for fire district members that attend fire prevention and public education classes, seminars. These classes or seminars are used to issue state and national certifications or continuing education to maintain certifications. Also for tuition to various workshops, seminars, schools and classes in fire suppression, HAZ MAT, and rescue related subjects given around the state and the region. Costs associated with members, combat & support staff, attending EMT certification and re-certification classes and seminars. Included are funds for EMT training plus additional paramedic training. It is our desire to continue to, improve personal skill development and organizational growth through providing educational opportunities to all members.

Includes LINE Numbers: 7-045-1, 2, 3 and 8-049 from the 20-21 Budget

This is an increase of \$2,500 from the 21-22 Budget.

LINE 043 TRAVEL/PER DIEM \$9,000

This line item provides travel, lodging and meals for members, combat & support staff, volunteers and employees to attend classes for all types of training; fire prevention and public education classes, seminars for fire investigations fire prevention, public education classes, attending EMS classes or other training classes as approved.

Includes LINE Numbers: 7-046-1, 2, 3 and 8-050 from the 20-21 Budget

LINE 047 BOOKS, LIBRARY, MANUALS \$3,500

Videos, books, and manuals to build the fire district's reference library to enhance instruction and to facilitate self-study. We must continue the weekly training, seminars, conferences, and workshops to meet the mandated training and maintain certifications. To provide new and continued EMS educational and resource materials.

LINE 048 SUPPLIES \$85,612

Hand out material, dry chemical and foam extinguishing agents, materials used to build and repair training props and other supplies used in training for all members of the department Specialized training equipment and supplies such as smoke machine solution and maintenance. We are not funding the Fire-Blast Trailer this year. Public Education and Information; this provides fire prevention supplies, handouts and brochures for public events and activity books for elementary school team teaching, funds are used to purchase equipment and supplies for fire investigation, plans review and code enforcement Gases, shop towels, wipers, nuts, bolts, screws, heater, radiator hoses and miscellaneous minor repair parts. For replacement parts, tools and materials for maintenance and FIT testing of our SCBA masks and the purchase of specialized batteries. Expendable supplies used in emergency operations such as flares, traffic cones, firefighting foam, fire extinguisher refills, expendable protective gear such as hoods, gloves and batteries with equipment and testing for the thermal imaging cameras, gas monitors and drone program. To provide station supply items such as soaps, paper towels, toilet paper, dust rugs and mops, bath towels and cleaning supplies etc

1.	Training props supplies	\$ 4,500
2.	Special Rescue	\$ 3,500
3.	Fire-blast Trailer	\$ 0
4.	<u>044-1,2</u> Public Education & Information maps	\$ 2,000
	A. WUI Mitigation	\$15,000
5	<u>052</u> EMS Disposable Supplies	\$25,000
6.	<u>055 &-1</u> Shop, Misc repair items winter ops	\$ 7,500
7.	<u>059</u> SCBA Supplies & FIT Testing	\$ 0
8.	<u>061-1</u> FFE Expendable supplies	\$ 5,000
9.	<u>061-2</u> FFE NON-Disposable	\$ 7,500
10.	<u>061-3</u> FFE Electronics, TIC's Gas Monitors	\$ 1,000
11.	<u>068</u> Facility Supplies	\$ 5,000
12.	SAFER Program supplies	\$ 9,612 Grant Dependent

This is an increase of \$9,062 from the 21-22 Budget.

LINE 049	TUITION AND FEES	SEE LINE 042 Tuition & Fees
LINE 050	TRAVEL AND PER DIEM	SEE LINE 043 Travel & Per Diem
LINE 051	BOOKS, LIBRARY, MANUALS	SEE LINE 047 Books
LINE 052	SUPPLIES	SEE LINE 048 Supplies
LINE 053		SEE LINE 016 Maintenance
LINE 054		SEE LINE 018 Dues
LINE 055		SEE LINE 048 Supplies

LINE 056	MOTOR FUELS, OILS, GREASE, LUBES	\$35,000
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For purchasing fuel for District vehicles, oils, grease and lubes for vehicles and shop.

LINE 057		SEE LINE 016 Maintenance
LINE 058		SEE LINE 048 Supplies
LINE 059		SEE LINE 048 Supplies
LINE 060		SEE LINE 020 Contractual
LINE 061		SEE LINE 048 Supplies
LINE 062		SEE LINE 016 Maintenance

LINE 063	PROTECTIVE CLOTHING	\$35,000
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Firefighter protective clothing, known as turnout gear, continues to be upgraded. This equipment has a life expectancy of about five years and the current inventory is constantly being re-plentished as it becomes out dated and worn beyond safety limits. Additionally, wild land firefighting protective clothing must also be updated. Additionally we have applied for two grants for these items and if awarded will be expensed from this line item

1. Protective Clothing new & repairs	\$35,000
2. 21 VFA Wildland Grant	\$ 0
3. 21 WUI PPE Grant	\$ 0

This is a decrease of \$42,054 from the 21-22 Budget.

LINE 064		SEE LINE 020 Contractual
LINE 065		SEE LINE 020 Contractual
LINE 066		SEE LINE 016 Maintenance

LINE 067	SATELLITE PHONE	\$ 0
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We have cancelled the satellite phone program.

LINE 068		SEE LINE 048 Supplies
LINE 069		SEE LINE 016 Maintenance

22-23	MATERIALS AND SERVICES
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LINE 070	CHIMNEY BRUSH LOANER PROGRAM	\$200
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Funds to purchase products to clean chimneys through our loaner program for the public.

LINE 071	ADDRESS MARKER	\$450
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Funds are to purchase products to make reflective public address markers and place them on their property.

This is an increase of \$50 from the 21-22 Budget.

LINE 072	UNIFORMS, NEW REPAIR ALTERATIONS	\$12,000
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Uniforms are issued to members on an "as needed" basis, and for cleaning and replacement of class A and B uniforms. One dress uniform shirt is issued to a support staff upon his/her successful completion of one year of probation. This fund will provide and maintain shirts, pants, badges, and other uniform paraphernalia on a continuing basis. To repair, make alterations and cleaning for all uniforms for all employees and support staff.

LINE 073	SEE LINE 072	
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LINE 074	SMALL FORESTLAND FIREWISE USA GRANT	\$75,000
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To facilitate hazardous fuels reduction plan and education outreach in the Village of Government Camp with the aid of Oregon Department of Forestry, HFD personnel and private contractors.

OVERALL INCREASE OF \$64,610

ACTUAL		HISTORICAL DATA			BUDGET 2022 - 2023					
19	20	Line # used prev	ADOPTED		NO.	EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY	
			20	21			21	22	BUD. OFCR.	BUD. COMM.
CAPITAL OUTLAY PACKAGE										
CAPITAL OUTLAY EXPENSES										
3,621	030		32,462	3,000	100	OFFICE EQUIPMENT new computers	3,000	3,000	3,000	
0	031		2,000	4,000	101	SPECIAL RESCUE	5,600	5,600	5,600	
0	032		41,499	0	102	EMS SERVICES	0	0	0	
0	033		23,828	7,500	103	FIREFIGHTING TOOLS HOSE ETC.	25,500	25,500	25,500	
						VFA Slip in Unit, Lighting and Tools	43,610	43,610	43,610	
				8,850		2021 VFA training prop 2-chainsaws				
	034				104	STATION MAINTENANCE				
7,850			3,000	3,000		1. Replace Furniture	3,000	3,000	3,000	
7,234			5,000	5,000		2. Replace appliances rehab building	5,000	5,000	5,000	
272,180	035		81,783	0	105	GOVERNMENT CAMP STATION REMODEL	0	0	0	
0	036		1,583	0	106	COMMUNICATIONS-800 System	94,214	94,214	94,214	
0	037		2,000	2,000	107	SCBA EQUIPMENT	1,000	1,000	1,000	
				307,767		AFG 2020-14134 SCBA packs etc	272,040	272,040	272,040	
0	038		2,000	2,000	108	TRAINING SUPPLIES	12,000	12,000	12,000	
0			0	0	109	FEMA AFG 2021 07541 Water Tender 100%	341,000	341,000	341,000	
					110	Physical Fitness Equip	4,500	4,500	4,500	
TOTAL MATERIALS										
290,885			195,155	343,117		AND SERVICES	810,464	810,464	810,464	
290,885			195,155	343,117		TOTAL EXPENDITURES	810,464	810,464	810,464	

This package lists the major purchases that we need for the upcoming year.

LINE 100	OFFICE EQUIPMENT	\$3,000
	<u>Was line 030</u>	

To replace and upgrade office equipment and to purchase up to four computers.

LINE 101	SPECIAL RESCUE	\$5,600
	<u>Was line 031</u>	

To purchase specialized training equipment, supplies and non-expendable equipment such as stretchers, backboards, personal protective equipment and other rescue gear.

This is an increase of \$1,600 from the 21-22 Budget

LINE 102	EMS SERVICES	\$ 0
	<u>Was line 032</u>	

No new purchases are needed this year. Will be saving in the reserve account for defibrillators.

LINE 103	FIREFIGHTING EQUIPMENT	\$69,110
	<u>Was line 033</u>	

These are items such as hand tools, hose, nozzles and other power equipment that will normally last at least five years.

Firefighting Tools Hose	\$25,500
VFA Grant & Slip in unit lighting tools	\$43,610

This is an increase of \$52,760 from the 21-22 Budget

LINE 104	STATION MAINTENANCE	\$8,000
	<u>Was line 034</u>	

To purchase replacement furniture and furnishings for our stations and for purchase appliances or to repair, remodel sections of each station.

1. Furniture and furnishings	\$ 3,000
2. Appliances or Remodel	\$ 5,000

LINE 105	GOVERNMENT CAMP STATION REMODEL	\$ 0
	<u>Was line 035</u>	

The Clackamas County Development Agency, the Urban Renewal Agency of Clackamas County, Oregon distributed funds from the Government Camp TIF to Hoodland Fire to Remodel the Government Camp Station. The remodel was completed in the 20-21 Budget.

22-23

CAPITAL OUTLAY PACKAGE

LINE 106 COMMUNICATIONS \$94,214
Was line 036

The purchaser of the radios for the C-800 change over has come due.
This is an increase of \$94,214 from the 21-22 Budget

LINE 107 SCBA EQUIPMENT \$273,040
Was line 037

For purchasing needed SCBA items, bottles masks etc.
SCBA needs \$ 1,000
FEMA AFG SCBA 2020 #14134 \$272,040 Grant Received
This is a decrease of \$36,727 from the 21-22 Budget

LINE 108 TRAINING SUPPLIES \$12,000
Was line 038

These funds will be used to replace or upgrade long term training supplies.

LINE 109 FEMA 2021 07541 SAFER TENDER GRANT \$341,000

100% Funded Grant for new water tender.

LINE 110 PHYSICAL FITNESS EQUIPMENT \$4,500

To purchase equipment for health of the employees.

OVERALL INCREASE OF \$467,347

FORM LB-11

This fund is authorized and established by resolution number 2022-04 of June 14, 2022

RESERVE FUND RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Specific purposes:
To purchase fire apparatus.

Review Year 2032

APPARATUS RESERVE

Hoodland Fire District # 74

Fund

Line Item	Historical Data			DESCRIPTION	Budget for Next Year			Adopted By Governing Body
	Un-Audited		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 19 20	First Preceding 20 21	This Year 21 22					
1	211,568	237,740	239,740	1. Cash on hand* (cash basis)	265,740	265,740	265,740	1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	4,300	2,000	1,000	4. Interest on LGIP Gen Fund (LGIP @ 0.45%)	1,000	1,000	1,000	4
5				5. Transferred from other funds Building Reserve				5
6	0	0	25,000	6. General Fund				6
7				7. Sale of Apparatus	7,500	7,500	7,500	7
8				8				8
9				9. Total resources, except taxes to be levied				9
10	0	0	0	10. Taxes necessary to balance	0	0	0	10
11				11. Taxes collected in year levied				11
12	215,868	239,740	265,740	TOTAL RESOURCES	274,240	274,240	274,240	12
1	0	0	0	REQUIREMENTS				1
2	0	0	0	1.	0	0	0	2
3	0	0	0	2.	0	0	0	3
4	0	0	0	3.	0	0	0	4
5	0	0	0	4.	0	0	0	5
6	0	0	0	5.	0	0	0	6
7	0	0	0	6.	0	0	0	7
8				7.	0	0	0	8
9				8.				9
10				9.				10
11				10.				11
12				11.				12
13				12.				13
14				13.				14
15				14.				15
16	215,868	239,740	265,740	16. RESERVED FOR FUTURE EXPENDITURE	274,240	274,240	274,240	16
17	215,868	239,740	265,740	TOTAL REQUIREMENTS	274,240	274,240	274,240	17

*Includes Unappropriated Balance budgeted last year.

FORM LB-11

This fund is authorized and established by resolution number **2022-05** of June 14, 2022

RESERVE FUND RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Specific purposes:

For facilities maintenance and improvements, real-estate purchases and construction costs; capital equipment purchases to support operations.

Review Year 2032

FACILITIES AND FIREFIGHTING EQUIPMENT RESERVE

Hoodland Fire District # 74

Fund	Historical Data			DESCRIPTION	Budget for Next Year			2022 - 2023 Adopted By Governing Body
	Un-Audited Actuals		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	2022 - 2023 Adopted By Governing Body	
	Second Preceding 19 20	First Preceding 20 21	This Year 21 22					
1				RESOURCES				
2				1. Cash on hand* (cash basis) or				1
3				2. Working Capital* (accrual basis)				2
4				3. Previously levied taxes estimated to be received				3
5				4. Interest on LGIP Gen Fund (LGIP @ 0.55%)			4,000	4,000
6				5. Transferred IN from other funds			1,159,311	1,159,311
7				6. General Fund				6
8				7. Sale of Equipment				7
9				8				8
10				9. Total resources, except taxes to be levied				9
11				10. Taxes necessary to balance			0	0
12	0	0	0	11. Taxes collected in year levied				11
				TOTAL RESOURCES	1,163,311		1,163,311	1,163,311
				REQUIREMENTS				
1				1. Replace generator at Main Station	150,000		150,000	150,000
2				2. Building, Crew quarters projects	300,000		300,000	300,000
3				3. Sub Stations Repair and paint	40,000		40,000	40,000
4				4. Security System, 3 stations 10 years	50,000		50,000	50,000
5				5. Firefighting Equipment services	30,000		30,000	30,000
6				6. EMS Equipment services	30,000		30,000	30,000
7				7. Communication Equipment services	30,000		30,000	30,000
8				8. EMS Defib 3 machines	130,000		130,000	130,000
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16	0	0	0	RESERVED FOR FUTURE EXPENDITURE	403,311		403,311	403,311
17	0	0	0	TOTAL REQUIREMENTS	1,163,311		1,163,311	1,163,311

*Includes Unappropriated Balance budgeted last year.

FORM LB-11

This fund is authorized and established by resolution number 2012-03 of June 12, 2012

**RESERVE FUND
RESOURCES AND REQUIREMENTS
FIREFIGHTING EQUIPMENT,
SERVICES AND SUPPLIES**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Specific purposes:
To purchase firefighting equipment, services and supplies.

Review Year 2022

Hoodland Fire District # 74

Fund	Historical Data			DESCRIPTION	Budget for Next Year			2022 - 2023 Adopted By Governing Body
	Un-Audited Actuals		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	0	
	Second Preceding 19 20	First Preceding 20 21	This Year 21 22					
1	326,200	335,950	329,244	1. Cash on hand* (cash basis) or				1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	5,750	2,850	1,500	4. Interest on LGIP Gen Fund (LGIP @ 0.45%)				4
5				5. Transferred IN from other funds				5
6	0	0	28,632	6. General Fund			0	6
7				7. Sale of Equipment				7
8				8				8
9				9. Total resources, except taxes to be levied				9
10	0	0	0	10. Taxes necessary to balance			0	10
11				11. Taxes collected in year levied				11
12	331,950	338,800	359,376	12. TOTAL RESOURCES	0	0	0	12
				REQUIREMENTS				
1	0	40,000	40,000	1. Firefighting Equipment services				1
2	0	40,000	40,000	2. EMS Equipment services				2
3	0	40,000	40,000	3. Communication Equipment services				3
4	0	40,000	40,000	4. SCBA Equipment services				4
5	0	0	0	5. C-800 coms & fees 19-20, 20-21				5
6			25,000	6. 21-22 future EMS Defib				6
7			25,000	7. 21-22 future SCBA replacements				7
8	0	0		8. FFES-Snorkels-Snow access				8
9		11,043		9. 20-21 Firehouse Subs Grant Match				9
10			6,000	10. 21-22 Fire Com headsets (\$4,316.19)				10
11			34,000	11. 21-22 IT conversion (\$14,176.50)				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	331,950	167,757	109,376	16. RESERVED FOR FUTURE EXPENDITURE	0	0	0	16
17	331,950	338,800	359,376	17. TOTAL REQUIREMENTS	0	0	0	17

*Includes Unappropriated Balance budgeted last year.

FORM LB-11

This fund is authorized and established by resolution number 2012-03 of June 12, 2012

RESERVE FUND RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Specific purposes:

To make improvements to our three stations and grounds.

Review Year 2022

Hoodland Fire District # 74

Fund

BUILDING RESERVE

17	Historical Data			Adopted Budget This Year 21 22	DESCRIPTION	Budget for Next Year			
	Un-Audited Actuals		Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding 19 20	First Preceding 20 21							
1	836,618	843,756	911,149	0	RESOURCES				1
2					1. Cash on hand* (cash basis) or Working Capital* (accrual basis)				2
3					3. Previously levied taxes estimated to be received				3
4	15,600	6,000	4,000	0	4. Interest on LGIP Gen Fund (LGIP @ 0.45%)				4
5					5. Transferred IN from other funds				5
6	0	60,000			6. General Fund				6
7					7. Sale of Equipment				7
8					8				8
9					9. Total resources, except taxes to be levied				9
10	0	0	0	0	10. Taxes necessary to balance			0	10
11					11. Taxes collected in year levied				11
12	852,218	909,756	915,149	0	TOTAL RESOURCES			0	12
1	0	0	0		REQUIREMENTS				
2	15,000	0	0		1. Transfer funds to Package 2 to support 24/7 domicile 18-19			0	1
3	0	0	0		2. Transfer funds Package 2 support 24/7 domicile 19-20			0	2
4	0	0	0		3. Borrow funds to General Fund Personnel Serv 20 - 21			0	3
5	0	0	250,000		4. Replace generator at Main Station (\$2650.00)			0	4
6	0	0	450,000		5. on site sleepers quarters site prep permits bldg 21-22			0	5
7	0	0	0		6. Sub Stations Repair and paint			0	6
8	0	0	0		7. Security System, 3 stations 10 years			0	7
9					8				8
10					9				9
11					10				10
12					11				11
13					12				12
14					13				13
15					14				14
16	837,218	909,756	215,149	0	RESERVED FOR FUTURE EXPENDITURE			0	15
17	852,218	909,756	915,149	0	TOTAL REQUIREMENTS			0	16

*Includes Unappropriated Balance budgeted last year.

A public meeting of the Hoodland Fire District #74, Board of Directors will be held on June 14, 2022 at 7:00 __ am X pm at 69634 E. Highway 26, Welches, Oregon 97067. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Hoodland Fire District #74 Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 69634 E. Highway 26, Welches, OR 97067 between the hours of 9:00 a.m. and 7:00 p.m. or online at www.hoodlandfire.us. This budget is for an X annual __ biennial budget period. This budget was prepared on a basis of accounting that is __ the same as X different than the preceding year. If different, the major changes and their effect on the budget are: changing from cash basis to accrual basis accounting

Contact: James Price, Fire Chief

Telephone: 503-622-3256 Email: jimprice@hoodlandfire.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2020-21	Adopted Budget This Year 2021-2022	Approved Budget Next Year 2022-23
Beginning Fund Balance/Net Working Capital	2,524,148	2,660,133	1,615,740
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	173,916	165,600	175,100
Federal, State & all Other Grants, Gifts, Allocations & Donations	235,349	637,778	827,731
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	60,000	53,632	1,166,811
All Other Resources Except Current Year Property Taxes	80,551	53,000	1,299,275
Current Year Property Taxes Estimated to be Received	3,048,146	3,089,171	3,203,580
Total Resources	6,122,110	6,659,314	8,288,237

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	2,416,019	2,678,466	2,739,967
Materials and Services	749,633	793,834	783,444
Capital Outlay	195,155	343,117	810,464
Debt Service	0	0	0
Interfund Transfers	60,000	53,632	1,166,811
Contingencies	200,000	250,000	350,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,558,540	2,540,265	2,437,551
Total Requirements	5,179,347	6,659,314	8,288,237

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
General Fund	4,340,807	4,815,417	5,333,875
FTE 11 & 70 part timers	12	11	11
Not Allocated to Organizational Unit or Program	838,540	1,843,897	2,954,362
FTE	0	0	0
Total Requirements	5,179,347	6,659,314	8,288,237
Total FTE	12	11	11

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

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PROPERTY TAX LEVIES

	Rate or Amount Imposed 2019-20	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-22
Permanent Rate Levy (rate limit \$2.6385 per \$1,000)	2.6385	2.6385	2.6385
Local Option Levy	0.25	0.25	0.25
Levy For General Obligation Bonds	N/A	N/A	N/A

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	N/A	N/A
Other Bonds	N/A	N/A
Other Borrowings	N/A	N/A
Total	\$0	\$0

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM OR-LB-50 2022-2023

To assessor of Clackamas County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions.

The Hoodland Fire District #74 has the responsibility and authority to place the following property tax, fee, charge, or assessment

on the tax roll of Clackamas County. The property tax, fee, charge, or assessment is categorized as stated by this form.

<u>69634 E Hwy 26</u>	<u>Welches</u>	<u>OR</u>	<u>97067</u>	<u>June 14, 2022</u>
Mailing address of district	City	State	ZIP code	Date submitted
<u>James Price</u>	<u>Fire Chief</u>	<u>503-622-3256</u>	<u>jimprice@hoodlandfire.org</u>	
Contact person	Title	Daytime telephone number	Contact person e-mail address	

CERTIFICATION— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits	
	Rate —or—	Dollar Amount
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	2.6385	
2. Local option operating tax 2	0.25	Excluded from Measure 5 Limits
3. Local option capital project tax 3	0	
4. City of Portland Levy for pension and disability obligations 4	0	Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001..... 5a		0
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b		0
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)..... 5c		0

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000..... 6	2.6385
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district..... 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters
Operating	May 21, 2019	2019-2020	2023-2024	\$0.25 per \$1,000

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than **JULY 15**, unless granted an extension in writing.



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067
hoodland@hoodlandfire.org
Phone 503-622-3256
Fax 503-622-3125

RESOLUTION NUMBER 2022 – 06

ADOPTING THE 2022-2023 BUDGET, MAKING APPROPRIATIONS, IMPOSING THE TAX AND CATEGORIZING THE TAX

RESOLUTION NUMBER 2022-06
ADOPTED: June 14, 2022

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Hoodland Fire District #74 hereby adopts the budget for the fiscal year 2022-2023 in the total amount of **\$8,398,237**. This budget is now on file at the fire district office, 69634 E Highway 26, Welches, OR 97067.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Board of Directors of the Hoodland Fire District No. 74 that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated:

GENERAL FUND		FACILITIES AND FIREFIGHTING EQUIPMENT RESERVE FUND	
Personal Services	2,774,967	Capital Outlay	760,000
Materials and Services	858,444	FUND TOTAL	760,000
Capital Outlay	810,464	TOTAL APPROPRIATIONS ALL FUNDS..	\$6,720,686
Transfer to Reserve Funds	1,166,811	TOTAL UN-APPROPRIATED and	RESERVE AMOUNTS, ALL FUNDS
Operating Contingency	350,000		\$1,677,551
FUND TOTAL	5,960,686	TOTAL ADOPTED BUDGET	\$8,398,237
APPARATUS RESERVE FUND			
Capital Outlay	0		
FUND TOTAL	0		

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

- At the rate of \$2.6385 per \$1,000 of assessed value for permanent rate tax; and
- At the rate of \$0.25 per \$1,000 of assessed value for local option tax.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax	\$2.6385 / \$1,000
Local Option Tax	\$0.2500 / \$1,000

The above resolution statements were approved and declared adopted by a majority / unanimous vote of the Board of Directors of Hoodland Fire District No. 74 on this 14th day of June 2022.



Shirley A. Duebey
President, Board of Directors
Hoodland Fire District No. 74



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067
hoodland@hoodlandfire.org
Phone 503-622-3256
Fax 503-622-3125

RESOLUTION NO. 2022-02

RESOLUTION TO ABOLISH THE FIREFIGHTING EQUIPMENT, SERVICES AND SUPPLIES RESERVE FUND

WHEREAS, the Board of Directors of Hoodland Fire District No. 74 (the "District") has reviewed the District's need for the use of a Firefighting Equipment, Services and Supplies Reserve Fund; and

WHEREAS, the District authorizes the abolishment of the Firefighting Equipment, Services and Supplies Reserve Fund.

NOW, THEREFORE, be it RESOLVED by the Board of Directors of the District as follows:

1. That the District hereby abolishes the Firefighting Equipment, Services and Supplies Reserve Fund as of June 30, 2022 and places the balance into the General Fund

ADOPTED by the majority/unanimous vote of the Board of Directors of Hoodland Fire District No. 74, a quorum being present on the 14th day of June, 2022.

President, Board of Directors
Hoodland Fire District No. 74

ATTEST:

Secretary/Treasurer ~~Nora Gambel~~

Board Member



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HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067

hoodland@hoodlandfire.org

Phone 503-622-3256

Fax 503-622-3125

RESOLUTION NO. 2022-03

RESOLUTION TO ABOLISH THE BUILDING RESERVE FUND

WHEREAS, the Board of Directors of Hoodland Fire District No. 74 (the "District") has reviewed the District's need for the use of a Building Reserve Fund; and

WHEREAS, the District authorizes the abolishment of the Building Reserve Fund.

NOW, THEREFORE, be it RESOLVED by the Board of Directors of the District as follows:

1. That the District hereby abolishes the Building Reserve Fund as of June 30, 2022 and places the balance into the General Fund.

ADOPTED by the majority unanimous vote of the Board of Directors of Hoodland Fire District No. 74, a quorum being present this 14th day of June 2022.

President, Board of Directors
Hoodland Fire District No. 74

ATTEST:

Secretary/Treasurer Nora Gambee

Board Member



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067
hoodland@hoodlandfire.org
Phone 503-622-3256
Fax 503-622-3125

RESOLUTION NO. 2022-04

RESOLUTION TO CONTINUE THE APPARATUS RESERVE FUND

RESOLUTION NUMBER 2022-04
ADOPTED: June 14, 2022

WHEREAS, ORS 294-346 allows the Board of Directors of Hoodland Fire District No. 74 (the "District") to review the District's need for the use of an Apparatus Reserve Fund and

WHEREAS, the District authorizes the continuation of the Apparatus Reserve Fund.

NOW, THEREFORE, be it RESOLVED by the Board of Directors of the District as follows:

1. That the District hereby authorizes the continued use of the Apparatus Reserve Fund for the acquisition of fire apparatus, effective July 1, 2022; and
2. That the District hereby authorizes the continued balance of funds in the Apparatus Reserve in the amount of \$266,504.65 as of the 1st day of July, 2022.

The above resolution statements were approved and declared adopted by a majority / unanimous vote of the Board of Directors of Hoodland Fire District No. 74 on this 14th day of June 2022.

President, Board of Directors
Hoodland Fire District No. 74

ATTEST:

Secretary/Treasurer Noelle Gambie
Board Member



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067

hoodland@hoodlandfire.org

Phone 503-622-3256

Fax 503-622-3125

RESOLUTION NO. 2022-05

RESOLUTION TO CREATE THE FACILITIES AND FIREFIGHTING EQUIPMENT RESERVE FUND

RESOLUTION NUMBER 2022-05

ADOPTED: June 14, 2022

WHEREAS, ORS 294-346 allows the Board of Directors of Hoodland Fire District No. 74 (the "District") to determine the District's need for the use of a Facilities and Firefighting Equipment Reserve Fund and

WHEREAS, the District authorizes the creation of the Facilities and Firefighting Equipment Reserve Fund.

NOW, THEREFORE, be it RESOLVED by the Board of Directors of the District as follows:

1. That the District hereby authorizes the creation of the Facilities and Firefighting Equipment Reserve Fund for facilities maintenance and improvements, real estate purchases and construction costs; capital equipment purchase to support operations, effective July 1, 2022; and
2. That the District hereby authorizes the transfer of funds into the Facilities and Firefighting Equipment Reserve in the amount of \$1,109,311.00 as of the 1st day of July, 2022.

The above resolution statements were approved and declared adopted by a majority / unanimous vote of the Board of Directors of Hoodland Fire District No. 74 on this 14th day of June 2022.

President, Board of Directors
Hoodland Fire District No. 74

ATTEST:

Secretary/Treasurer Nora Gambee

Board Member