

**HOODLAND FIRE DISTRICT # 74
SPECIAL BOARD MEETING MINUTES
February 28, 2019**

Those Present: Board Members: John Pruden, Cliff Fortune, Darcy Lais, Mary Ellen Fitzgerald, and Pat Buckley (Conference Call). Staff: Fire Chief; John Ingrao, Financial Manager; Carol Norgard, SFF Brian Henrichs, SFF Evan Jarvis, and SFF Joe Schwab. Guest: Blane Skowhede.

1. Call to Order: By Darcy Lais at 7:00 PM.

Board Member Attendance: Darcy Lais, John Pruden, Mary Ellen Fitzgerald, and Pat Buckley (Conference Call).

2. Pledge of Allegiance: Led by Darcy Lais.

3. Persons to be Heard. None.

4. Resolution No. 2019-02 Refer Local Option Levy to Voters.

MOTION MADE: By John Pruden to approve Resolution No. 2019-02: Resolution of district measure election that submits to district electors the question of a five-year local option levy.

2ND: By Mary Ellen Fitzgerald.

DISCUSSION: None.

PASSED: Four Ayes: Mary Ellen Fitzgerald, John Pruden, Darcy Lais, and Pat Buckley (Conference Call). Cliff Fortune is absent.

* Cliff Fortune arrived at 7:03 PM.

5. Government Camp Bid Process:

A. Preliminary Project Cost Projection Discussion:

1. \$522,000 budget, projected expenses, and recommendations for alternatives.

2. Blane recommends the additive alternatives of Automatic Transfer Switches, Sleeping Room Flooring, and Apparatus Bay Fans.

3. Blane recommends the elective change orders for Metal Roofing and Exterior Painting if there are additional funds available.

5. A. Continued

4. Blane should receive the documents from the contractor by March 12, 2019 and will present a report to the Board at the March Board Meeting.

B. The other bidders probably dropped out because they have plenty of work available in town.

C. A Board Motion is needed to authorize Blane Skowhede to issue a notice of intent.

MOTION MADE: By Cliff Fortune to authorize Blane Skowhede to issue a seven-day notice of intent to award the Government Camp Renovation project.

2ND: By John Pruden.

DISCUSSION: None.

PASSED: Four Ayes: Darcy Lais, John Pruden, Mary Ellen Fitzgerald, Cliff Fortune. Pat Buckley (Conference Call) Abstains because he doesn't have the documents.

D. A Board Motion is needed to accept the alternatives.

MOTION MADE: By Mary Ellen Fitzgerald to approve Blane Skowhede's recommendations for the alternatives listed on the Preliminary Project Cost Projection document.

2ND: By Cliff Fortune.

DISCUSSION: Do the alternatives fit within the budget? Yes.

PASSED: Five Ayes: Darcy Lais, John Pruden, Mary Ellen Fitzgerald, Cliff Fortune, and Pat Buckley (Conference Call).

6. Adjournment:

MOTION MADE: By Cliff Fortune.

2ND: By John Pruden.

ADJOURNMENT: Meeting adjourned at 7:33 PM

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant