



HOODLAND FIRE DISTRICT #74

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BOARD OF DIRECTORS MEETING AGENDA **NOVEMBER 9, 2021** **7:00 PM**

To join via Zoom Meeting
<https://us06web.zoom.us/j/82467070680>
Meeting ID: 824 6707 0680
Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) PERSONS TO BE HEARD
- 5) U.S.F.S. UPDATE
 - A. Jeremy Goers - Mount Hood National Forest Fuels Management
- 6) APPROVAL OF MINUTES
 - A. Board Meeting Minutes October 12, 2021
- 7) COMMUNICATIONS
- 8) REPORTS
 - A. Chiefs Report: Fire Chief Price
 - B. Staff Report: DC Henrichs
 - C. Staff Report: DC Kline
 - D. SDAO Assessment Report
- 9) FINANCE [Financial Manager Norgard]
- 10) UNFINISHED BUSINESS
 - A. Public Contracting Rules
Background: Purchased Rules from Local Government Law Group, the rules need to be adopted by Resolution.
Action Requested: Board Motion to advertise the Board of Directors and its Public Contracting Review Board Public Hearing at the Joint Board Meeting on December 14, 2021 in the Daily Journal of Commerce and the Sandy Post.

- 11) NEW BUSINESS
 - A. Open Budget Committee Position
Background: Budget Committee Member Gaynell Thornbrough has decided not to renew for another term. Hoodland Fire can advertise for candidates and the Board can appoint someone to serve a 3-year term. Suggestion to interview candidates and appoint someone at the January 11, 2022 Board Meeting.
Action Requested: Board Motion needed to advertise this position.
 - B. First Reading of changes to Policy 202: Public Contracting
Background: Update and rename existing Policy 202: Authorization for purchasing and bid documents
Action Requested: Discussion and approval.
 - C. Draft Information Security Policy
Background: SDAO recommended that we adopt an information security policy, this is based on their template. The items in yellow still need to be addressed.
Action Requested: Discussion.
 - D. First Reading of changes to Policy 506: Personnel Files
Background: Update existing Policy 506: Personnel Files to be compliant with the contract, evaluations policy and state law.
Action Requested: Discussion and approval.
- 12) MOTION TO PAY BILLS
- 13) BOARD MEMBER COMMENTS
- 14) EXECUTIVE SESSION
- 15) OTHER NEW BUSINESS
 - A. Upcoming Board Action Items
- 16) ADJOURNMENT